



FETAKGOMO TUBATSE LOCAL MUNICIPALITY

PUBLIC NOTICE: FTLM 0016/2018/19

IN TERMS OF FETAKGOMO TUBATSE LOCAL MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY, QUOTATIONS ARE HEREBY INVITED FROM ELIGIBLE AND INTERESTED COMPANIES TO PRODUCE DIARIES AND MEMOIRS

NB: ONLY SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE WILL BE CONSIDERED

Item no	Description	Quantity
1	A4 diaries engraved with the municipal logo and the year, 65 be with names of councilors.	100
2	A5 diaries engraved with the municipal logo	400
3	A5 memoirs engraved with the municipal logo and the year	400
4	A5 insides of personal Organizers	20

NB: All diaries and memoirs should be in full colour digital print and foiled or debossed in one position

Completed quotations must be placed in a sealed envelope and marked (Request for quotations- DIARIES AND MEMOIRS) Quotations must be deposited in a tender box at first floor next to reception at Fetakgomo Tubatse Local Municipality's Civic Centre Burgersfort or stand no 1 Mashung Ga-Nkwana. A compulsory briefing will take place on 13 September 2018, Burgersfort civic Centre (municipal Building) at 14H00 and 10H00 at Mashung Apel Ga-Nkwana Regional office. Closing date is on 19 September 2018 at 12H00, for further information contact SCM officials at 013 231 1231/1220 or Mr. Mokoena TA 013 231 1187. Email: tamokoena@tubatse.gov.za

HEAD OFFICE

1 Kastania Street | P.O. Box 206, Burgersfort, 1150
Tel: +27 13 231 1000 | Fax: +27 13 231 7467

REGIONAL OFFICE

Stand No. 1, Mashung, Ga-Nkwana | P.O. Box 818, Apel, 0739
Tel: +27 15 622 8000 | FAX: +27 15 622 8026

FAILURE TO SUBMIT THE FOLLOWING DOCUMENTS WILL LEAD TO DISQUALIFICATION:

- The Quotation must indicate the following: Company registration number, address, **(the address on the quotation must match the one on the sworn affidavit)** contact/s number and be signed
- Compliant tax status (will be confirmed on the CSD report which will be generated by the municipality upon evaluation).
- Tax invoice/statement as proof of updated municipal rates and taxes for the company/business as well as directors/members/shareholders. If staying in a non-rateable area, please attach original SAPS affidavit for the company and directors. If you are renting, attach a copy of the lease agreement plus affidavit stating such arrangement. **If you are residing in someone's property, please submit a SAPS affidavit stating such arrangement.**
- Completion of MBD forms(4,8 & 9), (copies of completed forms are not acceptable and make sure that all forms are attached)
- Original or originally certified copies of BBBEE certificate(from SANAS accredited agencies) or original sworn affidavit (for points allocation)
- Price quoted must be firm and inclusive of Vat and other contingencies if registered as a vat vendor.
- No faxed, emailed or late bids shall be accepted



NP BUSANE
Municipal Manager

10/09/2018

Date

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